

Academic Policy Council Agenda
Wednesday Sept 20
HPNP Building Rm 4233 (Dean's Conference Room)
3:30 pm

1. Call to order
2. Approval of minutes from April 2017
3. Coding Resolution
4. Charges for the Council
5. Review Status of last year's initiatives
 - a. Academic Integrity Task Force (Joel Brendemuhl – Oct meeting)
 - b. Student Civility
 - c. Faculty Evaluation Revision
 - d. Extension of grading period

Directions to Dean's conference room HPNP 4233: Enter the front door of the HPNP building (has large metal statue and faces UF Health Shands Hospital). Take nearest elevator on the left to the fourth floor. Exit elevator to the left and take the first left turn. There is a small sitting area at the end of the hall way to the right that leads to the conference room.

Academic Policy Council Minutes (DRAFT)

April 19, 2017

HPNP Room 4233 (Nursing Dean's Conference Room)

3:30 p.m.

Attendees

Chris Hass, Susan Schaffer, Sue Alvers, Angel Kwolek-Folland, Beverly Sanders and Karen Whalen

Call to Order

Susan Schaffer, Chair, called the meeting to order at 3:34 p.m. and the March minutes were approved.

Update on course evaluation revision plan – Angel Kwolek-Folland

- Contacting different colleges to find out requirements for course evaluations. Each college has different needs.
- Continuing to investigate software packages that would work with Canvas.

Update Extending Exam Scheduling – Angel Kwolek-Folland

- Met with Margaret Fields and Steve Pritz about the issue of assembly exams trumping classes.
- Biology is concerned about make-up labs. Labs trumps assembly exams. It is easier to make-up an assembly exam than a lab exam. Make-up exams are already built into the schedule for Saturdays
- Researching course sequences to see if there is an alternative.

Election of Chair for 2017-2018

- The council re-elected Susan Schaffer as chair for 2017-2018

APC Issues for 2017-2018

- Course Evaluation Plan
- Exam Scheduling
- Issue with finding rooms
- Student Incivility
 - Legal suggested that Jen Day Shaw's office should drive this issue. We will invited Jen Day Shaw to first meeting in September
 - Invite Joel Brendemuhl for Academic Task Force update in October

The council decided to meet at the same time next year. Third Wednesday of each month at 3:30 p.m.

The council adjourned the meeting at 4:10 p.m.

From: [Schaffer,Susan D](#)
To: [Alvers,Susan M](#)
Subject: FW: USF Faculty Senate Resolution on Coding in lieu of HS Language requirement
Date: Tuesday, September 05, 2017 10:43:49 AM

Sue: Please hold this thought to add to the September APC meeting. Thanks, susan

From: Schaffer,Susan D
Sent: Thursday, August 31, 2017 5:31 PM
To: Quillen,David M <quillen@UFL.EDU>
Subject: Re: USF Faculty Senate Resolution on Coding in lieu of HS Language requirement

Sure we can look at these . Susan

Sent from my iPhone

On Aug 31, 2017, at 1:40 PM, Quillen,David M <quillen@UFL.EDU> wrote:

Susan,
Can the APC look at this resolution and see if we want to do something similar (except for the multiple "whereas").

David

From: Glover,Joseph
Sent: Thursday, August 31, 2017 10:10 AM
To: Quillen,David M
Subject: Fwd: USF Faculty Senate Resolution on Coding in lieu of HS Language requirement

Begin forwarded message:

From: "Wilcox, Ralph" <rcwilcox@usf.edu>
Date: August 30, 2017 at 10:45:33 PM EDT
To: Joe Glover <JGlover@aa.ufl.edu>
Subject: Fwd: USF Faculty Senate Resolution on Coding in lieu of HS Language requirement

Let's hope it arrives this time... it must be the rarified air of Gainesville?

Ralph C. Wilcox
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USA

Email: rcwilcox@usf.edu
Telephone: (813) 974-8347

Begin forwarded message:

From: "Teng, Michael N." <mteng@health.usf.edu>
Date: August 30, 2017 at 21:16:29 EDT
To: "Wilcox, Ralph" <rcwilcox@usf.edu>, "Garey, James" <garey@usf.edu>
Subject: Re: USF Faculty Senate Resolution on Coding in lieu of HS Language requirement

Dear Ralph,

Attached is the final version passed by the USFT Faculty Senate in March. This resolution was joined separately by the USFSP and USFS-M Faculty Senates. I know that the Faculty Senates at FIU and UCF considered/passed similar resolutions.

Best,

MT

From: Wilcox, Ralph
Sent: Wednesday, August 30, 2017 8:24 PM
To: Teng, Michael N.; Garey, James
Subject: USF Faculty Senate Resolution on Coding in lieu of HS Language requirement

Dear Mike and Jim,

It's back! I'm at the CAVP and several provosts have asked for a copy of our FS resolution from last academic year. Would you please be so good as to send it my way?

Thanks, Ralph

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<Computer_Coding_Resolution_FS.03-22-17.pdf>

Resolution of the University of South Florida Faculty Senate in opposition to legislation allowing two credits of computer coding courses to substitute for foreign language study (SB 104)

Whereas, the Faculty Senate of the University of South Florida (USF) is the primary faculty advisory body on matters pertaining to the welfare of the university; and

Whereas, the USF Faculty Senate is concerned about the global competitiveness and cross-cultural competence of its students; and

Whereas, those who study foreign languages enjoy a multitude¹ of cognitive², affective³, and social⁴ benefits, and are more competitive on a global scale; and

Whereas, the proposed legislation would require college system institutions and state universities to accept these computer coding credits (2) as foreign language credits; and

Whereas, students who substitute computer coding credits for foreign language credits during their K-12 education will compromise their eligibility to apply to many colleges and universities; and

Whereas, students who do not have experience with a foreign language would be disadvantaged in applying for jobs requiring an understanding of and an interaction with diverse languages and cultures⁵; and

Whereas, the Florida Department of Education would be responsible for the oversight of the computer coding courses that would count for credit, potentially without representation from the higher education institutions that would be required to accept these courses; and

Whereas, students could take these computer coding courses at the Florida Virtual School if their high schools do not offer them, and college system institutions and state universities would likewise be required to accept these computer coding credits; and

Whereas, foreign language study is an integral part of USF's mission, as evidenced by activities such as the Global Citizens Project (<http://www.usf.edu/gcp/>) and the bid to house a chapter of the nation's oldest academic honor society, Phi Beta Kappa; and

Whereas, Florida is a multicultural state⁶, foreign language study is imperative in fostering an appreciation for all of its citizens; therefore

Be it resolved that the USF Faculty Senate strongly opposes the proposed legislation that would allow substitution of computer coding courses for foreign language courses in satisfaction of foreign language requirements for college admission.

Passed: 03/22/2017

- ¹Thompson, A.S. (2016). How learning a new language improves tolerance. *The Conversation*.
<https://theconversation.com/how-learning-a-new-language-improves-tolerance-68472>
- ²Valian, V. (2015). Bilingualism and cognition. *Bilingualism: Language and Cognition*, 18(1), 3–24. doi: <https://doi.org/10.1017/S1366728914000522>
- ³Dewaele, J.-M. & Wei, L. (2013). Is multilingualism linked to a higher tolerance of ambiguity? *Bilingualism: Language and Cognition*, 16(1), 231–240. doi: 10.1017/S1366728912000570
- ⁴Nguyen, H.T. & Kellogg, G. (2010). “I had a stereotype that American were fat”: Becoming a speaker of culture in a second language. *Modern Language Journal*, 94(1), 56–73. doi: 10.1111/j.1540-4781.2009.00983.x
- ⁵Hogan-Brun, G. (2017). *Linguanomics: What is the market potential of multilingualism?* New York: Bloomsbury.
- ⁶Ryan, C. (2013). Language use in the United States: 2011. *United States Census Bureau*, 1–16. Accessed 17 June 2016 at <https://www.census.gov/prod/2013pubs/acs-22.pdf>

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Academic Policy Council Annual Report for 2016-17

Council Members: Schaffer, Susan (chair), Sanders, Beverly, Solberg, Lauren, Whalen, Karen, Mueller, Paul, and Hass, Chris (replacing Cindy Prinn). Tucker, Horace and van Oostrom, Hans served as contributing committee representatives, and Kwolett-Folland, angel and Lindner, Angela served as administrative liaisons. There was a named student representative who never attended.

This annual report summarizes discussions and issues addressed by the Academic Policy Council for 2016-2017.

Student Incivility in the Classroom: APC members have initiated an exploration of student incivility in the classroom, given certain events that have occurred on campus in the past year. Faculty are unclear where legal boundaries are in terms of dealing with a student who is disruptive, but does not require either a 911 call or a referral for counseling. Individual members explored this topic within their college policies, and with the Welfare council, the Dean of Students and UF Legal and found little guidance on this topic. It is thought that it may be helpful to develop training for faculty related to this. APC will continue to explore this topic and has invited Jennifer Smith Director, Office for Faculty Development and Teaching Excellence to meet with us in September to discuss this.

Exam Policy: the APC considered several aspects of UF exam policy, it was brought to our attention by Angela Lindner that faculty were giving exams during designated "Reading Days" and were penalizing students who miss exams during religious holidays. APC supported Dr. Lindner sending reminders to faculty every semester to remind them of current exam policy.

APC also considered over multiple meetings a referral sent to Faculty Senate asking to extend the exam period by one day during fall semesters to enable faculty more grading time. Although this initially seemed to be a simple request that was brought by A. Lindner to the registrar Steve Pritts, , the APC learned that adding an exam day has effects on when student transcripts can be sent out and that this change would affect the balance of the semesters. Holding exams on Sunday is one solution that is being considered. A final response to this referral is pending.

Faculty Course Evaluation: It is generally recognized that student evaluations of faculty teaching are critical to quality education and also to the promotion and tenure of faculty, but the current 10 questions used by UF for student course evaluation no longer reflect the realities of current large class and on-line learning environments. In addition, student response rates are often poor.

It was determined that UF is not required to keep the same 10 evaluation questions and that student course evaluation questions have been changed by other Florida state universities. A. Kwolett-Folland was asked to discuss strategies for revising the faculty evaluation questions so that APC could participate in this process. Kwolett-Folland suggested that a sub-committee of SCORs and the Welfare Council be tasked with looking at this. She also provided members with sample evaluation questions used by other peer universities and by other SUF universities. She proposed a time line outlining steps and deadlines for piloting a new course evaluation process by May 2018 with a marketing campaign. The current process is a review of vendor evaluation

products that will be flexible and able to work within our CANVAS e-learning platform. Jennifer Smith is currently working with this initiative and will seek the feedback of the APC next year.

Academic Integrity Task Force: The Academic Integrity Task force originally formed in 2010 and submitted a report with recommendations to the Provost Office in 2011. However, these recommendations were never acted upon. The Academic Task Force has been reactivated under the leadership of Joel Brendemuhl who has formed another Task force to update recommendations, particularly recommendations for managing academic integrity in an on-line environment. J. Brendemuhl plans to have Task force Recommendations by early fall and will return to APC to present them.

12 Day Rule: APC heard concerns by A. Lindner that faculty were not adhering to the 12 day rule that permits students to be absent 12 days/semester for university-sponsored athletic or extracurricular events. Faculty have been assigning make-up activities that penalize students. APC was in favor of new policy language to the 12 Day Rule proposed by A. Lindner.

UF Quest Experience: C. Hass (Chair of Experiential Learning Task force 3) sought APC feedback on the learning objectives for Year 3 of the UF Quest experience. The third year focuses on experiential learning which will be a challenge for some colleges who have not done this before. APC was supportive of this initiative.

New Textbook law: Cheryl Gater presented a synopsis of **the new Textbook and Instructional Material Affordability Law**. There are new reports that have to be sent Sept. 30 to the Board of Governors to report cost variance and book orders need to be submitted 45 days prior to the first day of class instead of 30. Overall, the new law was not seen as sufficiently burdensome to require any action on the part of the APC.

Other Activity:

- APC was asked to provide a representative to serve on a Take 30 Task force headed by a. Lindner to consider data and make recommendations related to UF students achieving graduation in 4 years.